

The Arc
High Street
Clowne
S43 4JY

To: Chair & Members of the
Local Growth Scrutiny Committee

Contact: Hannah Douthwaite
Telephone: 01246 242473
Email: hannah.douthwaite@bolsover.gov.uk

Thursday 1st February 2024

Dear Councillor

LOCAL GROWTH SCRUTINY COMMITTEE

You are hereby summoned to attend a meeting of the Local Growth Scrutiny Committee of the Bolsover District Council to be held in the Council Chamber, The Arc, Clowne on Monday, 12th February, 2024 at 10:00 hours.

Register of Members' Interests - Members are reminded that a Member must within 28 days of becoming aware of any changes to their Disclosable Pecuniary Interests provide written notification to the Authority's Monitoring Officer.

You will find the contents of the agenda itemised on page 3.

Yours faithfully



Solicitor to the Council & Monitoring Officer

Equalities Statement

Bolsover District Council is committed to equalities as an employer and when delivering the services it provides to all sections of the community.

The Council believes that no person should be treated unfairly and is committed to eliminating all forms of discrimination, advancing equality and fostering good relations between all groups in society.

Access for All statement

You can request this document or information in another format such as large print or **language** or contact us by:

- **Phone:** [01246 242424](tel:01246242424)
- **Email:** enquiries@bolsover.gov.uk
- **BSL Video Call:** A three-way video call with us and a BSL interpreter. It is free to call Bolsover District Council with Sign Solutions, you just need WiFi or mobile data to make the video call, or call into one of our Contact Centres.
- Call with [Relay UK](#) - a free phone service provided by BT for anyone who has difficulty hearing or speaking. It's a way to have a real-time conversation with us by text.
- **Visiting** one of our [offices](#) at Clowne, Bolsover, Shirebrook and South Normanton

**LOCAL GROWTH SCRUTINY COMMITTEE
AGENDA**

***Monday, 12th February, 2024 at 10:00 hours taking place in the Council Chamber,
The Arc, Clowne***

Item No.		Page No.(s)
1.	Apologies for Absence	
2.	Urgent Items of Business	
	To note any urgent items of business which the Chairman has consented to being considered under the provisions of Section 100(B) 4(b) of the Local Government Act 1972.	
3.	Declarations of Interest	
	Members should declare the existence and nature of any Disclosable Pecuniary Interest and Non Statutory Interest as defined by the Members' Code of Conduct in respect of:	
	a) any business on the agenda	
	b) any urgent additional items to be considered	
	c) any matters arising out of those items and if appropriate, withdraw from the meeting at the relevant time.	
4.	Minutes	4 - 8
	To consider the minutes of the last meeting held on 11 th December 2023.	
5.	List of Key Decisions and Items to be Considered in Private	9
6.	Dragonfly Development Limited (DDL) Delivery Update	10 - 16
7.	Local Growth Scrutiny Committee Work Programme 2023/24	17 - 23

Agenda Item 4

LOCAL GROWTH SCRUTINY COMMITTEE

Minutes of a meeting of the Local Growth Scrutiny Committee of the Bolsover District Council held in the Council Chamber, The Arc, Clowne on Monday 11th December 2023 at 10:00 hours.

PRESENT:

Members:

Councillor Tom Kirkham in the Chair

Councillors Duncan Haywood, Jeanne Raspin and Jane Yates.

Officers: Karen Hanson (Chief Executive) (to Minute No. LOC39-23/24) Steve Brunt (Strategic Director of Services) (to Minute No. LOC36-23/24), Jim Fieldsend (Monitoring Officer), Chris Fridlington (Director of Economic Development) (to Minute No. LOC39-23/24), Jessica Clayton (Client Programme Manager), Kath Drury (Information, Engagement and Performance Manager) (to Minute No. LOC37-23/24), Ian Barber (Director of Property and Construction, Dragonfly Development Ltd) (to Minute No. LOC37-23/24), and Hannah Douthwaite (Governance and Civic Officer).

Also in attendance at the meeting was Councillor John Ritchie, Portfolio Holder for Growth (to Minute No. LOC39-23/24).

LOC29-23/24 APOLOGIES FOR ABSENCE

An apology for absence was received on behalf of Councillor Will Fletcher.

LOC30-23/24 URGENT ITEMS OF BUSINESS

There were no urgent items of business to consider.

LOC31-23/24 DECLARATIONS OF INTEREST

There were no declarations of interest made.

LOC32-23/24 MINUTES OF A MEETING HELD ON 3RD OCTOBER 2023

Moved by Councillor Tom Kirkham and seconded by Councillor Duncan Haywood
RESOLVED that the Minutes of a Local Growth Scrutiny Committee held on 3rd October 2023 be approved as a correct record.

LOC33-23/24 LIST OF KEY DECISIONS AND ITEMS TO BE CONSIDERED IN PRIVATE

The Monitoring Officer went through the items on the List of Key Decisions and Items to be Considered in Private document.

LOCAL GROWTH SCRUTINY COMMITTEE

LOC34-23/24

NEW COUNCIL AMBITION 2024-2028 - SCRUTINY CONSULTATION

Committee's consideration was sought for the Council's proposed new Council Ambition 2024-2028.

Under the current Council Ambition (2020-2024): there were three aims; Customers, Economy, and Environment. These three aims would carry forward on to the proposed new Council Ambition 2024-2028, with a fourth and a fifth aim being added;

- **(4) Housing - by delivering social and private sector housing growth.**
- **(5) Bolsover, Our Future.**

The Information, Engagement and Performance Manager took Committee through the actions which would help deliver the priorities under the aims. Members provided feedback and raised questions to which officers provided a response.

The Director - Economic Development, explained that the objective of the new fifth ambition, **Bolsover, Our Future**, was to align the Council's priorities with what would be coming forward from the East Midlands County Combined Authority (EMCCA). Five themes would be worked to under the fifth aim; transport, land and housing, net zero, business innovation, employment, and skills.

The Information, Engagement and Performance Manager advised Members that the new Council Ambition would be considered by the other three themed Scrutiny Committees and feedback provided to Senior Leadership Team for review. A report would then be presented to the Executive, with a final report to Council for adoption of the new Ambition 2024-2028.

A Member questioned how much change there was between the Council's current plan and the new ambition. The Information, Engagement and Performance Manager advised that in the last four years a significant amount of work had been undertaken by the Council and this was reflected in the change of ambitions. The Strategic Director of Resources added that statutory duties and best practice had also changed over the last 4 years.

A Member queried the District's current recycling rate. The Strategic Director of Services advised that current levels were between 40-41%. Members were also encouraged to promote recycling within their areas wherever possible. The Monitoring Officer added that the Customer Services Scrutiny Committee was currently undertaking a review on communication in relation to recycling and would be looking for a promotion to go out in the new year of what could and could not be recycled.

It was also noted that when the Waste Management team had attended the Langwith Show in the summer, people had engaged well with the team and the displays used.

Moved by Councillor Duncan Haywood and seconded by Councillor Jeannie Raspin **RESOLVED** that the report be noted.

LOCAL GROWTH SCRUTINY COMMITTEE

LOC35-23/24

DRAGONFLY DEVELOPMENT LIMITED (DDL) DELIVERY UPDATE

The Director of Property and Construction, Dragonfly Development Ltd, provided Members with an update on the work that had been completed by Dragonfly and the ongoing projects as detailed in the report.

The Chief Executive advised that the Dragonfly Development Shareholder Board had been working on the Service Level Agreements which would be looked at in more detail in the next item. The Risk Management Group had also looked at the Strategic Risks in relation to Dragonfly.

A Member queried the difference in figures for the new Shirebrook Crematorium from what had previously been reported. The Director of Property and Construction, Dragonfly Development Ltd advised that costs of furniture and the cremator may have increased but would update further at a future meeting. The Monitoring Officer would also check what had previously been approved at Council.

Moved by Councillor Jane Yates and seconded by Councillor Duncan Haywood **RESOLVED** that the update be noted.

The Strategic Director of Services left the meeting.

LOC36-23/24

DRAGONFLY MANAGEMENT (BOLSOVER) LIMITED - SERVICE LEVEL AGREEMENT

The Chief Executive presented Members with details of the Service Level Agreement (SLA) between Bolsover District Council and Dragonfly Developments Ltd.

The draft SLA was attached as appendix 1 to the report. A separate SLA was being produced setting out the support services that the Council would provide to Dragonfly. These included Legal Services, HR and Payroll, ICT, Procurement and Finance. Once this was finalised a report would be brought to the Committee for information.

The Chief Executive went through the SLA in detail and highlighted key areas of interest for the Committee. It was hoped that the SLA would be finalised and ready to go to the January Executive meeting for approval.

The Portfolio Holder for Growth noted that Dragonfly was an excellent opportunity for the Council and moving forward there may be potential to work with other local authorities.

A Member raised concern over the Governance Structures of Dragonfly Development Ltd and who would have the final say.

A further concern was raised regarding working with partnerships and agencies and further detail was needed on what happened with funding moving forward.

Moved by Councillor Duncan Haywood and seconded by Councillor Jane Yates **RESOLVED** that the contents of the Service Level Agreement be noted.

LOCAL GROWTH SCRUTINY COMMITTEE

The Information, Engagement and Performance Manager and the Director of Property and Construction, Dragonfly Development Ltd left the meeting.

LOC37-23/24

REVIEW OF BOLSOVER DISTRICT REGENERATION FRAMEWORKS

In 2022/23, prior to the local elections, the Committee undertook a review of the Bolsover District Regeneration Framework. The review looked at the four main settlements within the District namely Bolsover, Clowne, Shirebrook and South Normanton, and how these areas could be improved through regeneration. With the emerging East Midlands County Combined Authority (EMCCA), the Council was reviewing and aligning its priorities to ensure that it could maximise on all potential opportunities.

It was clear from the review that the Regeneration Framework no longer helped the Council compete for funding and also no longer accurately reflected the needs of the District.

It was suggested that the Regeneration Frameworks were not updated but used as background information to the Council's ongoing work on the development of a place based narrative. Where appropriate this information would support the preparation of the Council's Investment Plan that was intended to shape, influence, and deliver future economic development and regeneration within the District.

Moved by Councillor Duncan Haywood and seconded by Councillor Jane Yates

RESOLVED that (1) the Regeneration Frameworks are not updated but are superseded by the Council's ongoing work to develop a place-based narrative and investment plan as an appropriate mechanism to shape, influence and deliver future economic development and regeneration in the District; and

(2) the Committee receive further reports on the development of these pieces of work in due course.

LOC38-23/24

REVIEW OF INTEGRATION OF SOCIAL VALUE TO BDC POLICY AND DELIVERY - POST-SCRUTINY MONITORING (FINAL REPORT)

As part of the Local Growth Scrutiny Committee 2021/22 work programme, the Committee agreed to undertake a Review of Integration of Social Value to BDC Policy and Delivery.

The Committee had put together six recommendations which would assist the Council in embedding social value in to the wider policy structures and operational delivery of services. To date 3 out of 6 recommendations had been achieved and 3 were overdue. The overdue recommendations were all actions that would be achieved upon formal approval of the Social Value Policy which was currently being prepared by the Partnership Team. It was intended that a draft Social Value policy would be brought to

LOCAL GROWTH SCRUTINY COMMITTEE

the Committee at its meeting on 12th February 2024, with a view to it receiving final approval by Executive on 4th March 2024.

Moved by Councillor Duncan Haywood and seconded by Councillor Jeannie Raspin
RESOLVED that the progress against the review recommendations be noted.

The Chief Executive, Director of Economic Development, Dragonfly Development Limited and Councillor John Ritchie left the meeting at this point.

LOC39-23/24

LOCAL GROWTH SCRUTINY COMMITTEE WORK PROGRAMME 2023/24

Committee considered their proposed work programme for 2023/24. It was noted that a new Scrutiny Officer had been appointed and would be starting in post in January 2024.

Moved by Councillor Duncan Haywood and seconded by Councillor Tom Kirkham
RESOLVED that the Work Programme 2023/24 be noted.

The meeting closed at 11:51 hours.



List of Key Decisions and items to be considered in private

The latest version of the Forward Plan can be found here:


<https://committees.bolsover.gov.uk/mgListPlans.aspx?RPId=1147&RD=0&bcr=1>

Members should contact the officer whose name appears on the List of Key Decisions for any further information.

NB: If Members wish to discuss an exempt report under this item, the meeting will need to move into exempt business and exclude the public in accordance with the Local Government (Access to Information) Act 1985 and Local Government Act 1972, Part 1, Schedule 12a for that part of the meeting only.

The List of Key Decisions and Items to be Considered in Private Issue 136 is due to be published on 2nd February 2024 and will be circulated to Members prior to the meeting.

Agenda Item 6

DDL - Board			
Report Date	24/01/24		
Report Period	01/11/2023 - 24-1-2024		
Live Projects			
Project Name	Woburn & Pendean - Blackwell		
Client & Contract Sum	Bolsover Homes	£	11,582,574.69
Expected SoS & Finish	Mar-23		Spring 2026
Programme	Currently the project is on track to achieve its completion date.		
Cost	Currently the project is on track to achieve its approved contract sum.		
Health & Safety	Currently the project meets its legal compliance.		
Progress in the Period	Initial enabling works have now started on site with Wallace taking on the role of the Principle Contractor to ensure the programme timescales are met. This will include stripping the site and doing a cut and fill exercise. The design team are currently designing the ILS and have appointed the necessary designers and a bi weekly design team meeting is taking place. Any decisions are being taken back to BDC for approval.		
Project Name	Moorfield 1 & 2		
Client & Contract Sum	Bolsover Homes	£	1,476,677.25
Contract Start on Site & Finish	05.06.2023		End of March 2024
Programme	Currently the project is on track to achieve its completion date		
Cost	Currently the project is off track to achieve its approved contract sum. (When including client agreed variations)		
Health & Safety	Currently the project meets its legal compliance		
Progress in the Period	Moorfield 1 is at snagging stage and the properties will be handed over to the Housing team on the 05/03/2024. Moorfield 2 has experienced delays as we awaited the Section 50 approval to carryout the highway works this is planned to now start on the 05/03/2024. Relations in the community are strong and people are welcoming of the development. Site 2 will be handed over at the end of March.		
Project Name	Market Close 1 & 2 and Hereward		
Client & Contract Sum	Bolsover Homes	£	5,024,141.00
Contract Start on Site & Finish	17.10.2023		Early 2024
Programme	Currently the project is on track to achieve its completion date.		
Cost	Currently the project is on track to achieve its approved contract sum. (When including client agreed variations)		
Health & Safety	Currently the project meets its legal compliance.		
Progress in the Period	The top half of the site has now been completed and the properties handed over to Housing for letting. Hereward close properties have been completed and the properties have been handed over to Housing for letting. The bottom half of the site is due to be completed by Mid February.		
Project Name	West Street		
Client & Contract Sum	Bolsover Homes	£	853,976.00
Contract Start on Site & Finish	13.02.2023		20.11.2023
Programme	Currently the project is on track to achieve its completion date. (When including agreed client variations)		
Cost	Currently the project is on track to achieve its approved contract sum		
Health & Safety	Currently the project meets its legal compliance		
Progress in the Period	West Street has now been completed and the properties have been handed over to Housing for letting.		
Project Name	Roseland Crematorium		
Client & Contract Sum	Bolsover District Council	£	7,400,000.00
Contract Start on Site & Finish	18.09.2023		Spring 2025
Programme	Currently the project is off track to achieve its completion date, due to some design delays and poor weather affecting performance on site, the team are looking at ways to pull this back.		
Cost	Currently the project is off track to achieve its approved contract sum, the contract is currently running over, but collectively the project team are working toward identifying cost savings to bring this back on budget.		
Health & Safety	Currently the project meets its legal compliance.		
Progress in the Period	The installation of the foul drain (a key and high risk package of works) is now complete. The steel work for the wake building has been erected. The project is being objectively reviewed by MAC Consulting on behalf of BDC.		
Pipe Line Projects ***this is limited to BDC owned land, there are many other sites not listed as their potential is further that 12 months away from a realistic start on site *** this does also not include other potential enquires			
Project Name	Shirebrook Cluster 2 - Alder Way and Close, Rowan, Brookfield		
Client & Estimated Cost (To date)	Bolsover Homes		TBC
Expected SoS & Finish	Summer 2024		Winter 2025

Progress in the Period	Currently the DDL pre construction team along with the design team WSP are looking at options for these three sites, with a pre planning applications soon to be issued. Clustering the sites offers best value in the spirit of previously delivered schemes. As soon as cost are fully established DDL will be going to executive for approval.	
Project Name & Number	Mill Lane - Bolsover	
Client & Estimated Cost (To date)	Bolsover Homes	TBC
Expected SoS & Finish	Summer 2024	Winter 2025
Progress in the Period	Currently the DDL pre construction team are reviewing this site which has achieved planning in 2021. Currently there is a land ownership issue hindering progress, the team are working to resolve this while ensuring viability. Options include purchasing the neighbouring property. WSP are currently assessing the site and establishing the number of max plots on that site under a BDC home design guide.	
Project Name & Number	Bolsover Cluster	
Client & Estimated Cost (To date)	Bolsover Homes	TBC
Expected SoS & Finish	TBC	TBC
Progress in the Period	Pre-construction have this on the work plan .	
Project Name & Number	Park Lane - Pinxton	
Client & Estimated Cost (To date)	Bolsover Homes	£ 3,100,000.00
Expected SoS & Prelim Allowance (Weeks)	Autumn 2024	Summer 2025
Progress in the Period	This project has executive board approval subject to planning approval to increase the plots from 10 to 11. Further discussion are ongoing with regards to construction methodology.	
Project Name & Number	Briar Close	
Client & Estimated Cost (To date)	Bolsover Homes	TBC
Expected SoS & Prelim Allowance (Weeks)	TBC	TBC
Progress in the Period	This project is deemed a potential, but it awaits development on adjoining Homes England site before it is committed for further design. BDC have requested that DDL carry out the demolition of the existing plots this will take place once the 3 nr residents leave in Spring 2024.	
Project Name & Number	Pinxton Cluster	
Client & Estimated Cost (To date)	Bolsover Homes	TBC
Expected SoS & Prelim Allowance (Weeks)	TBC	TBC
Progress in the Period	Currently the DDL pre construction team are working with the design team WSP to further ascertain feasibility.	

Appendix 1

Strategic Risk	Likelihood	Measures and Mitigation
Failure to provide a repairs and maintenance service or Property Management Service that meets relevant standards, within agreed resources.	Medium	<p>Properly specified service agreement for repairs and maintenance and property management. Establishment of appropriately skilled and resourced team.</p> <p>Regular meetings between the CEO, Council and property management / R&M team and defined set of KPI's.</p> <p>Benchmarking of KPI's to be put in place.</p>
Adverse macro-economic environment compared to business plan and budget assumptions	Medium	<p>Business plan stress testing to identify failure scenarios and mitigating actions, any requirement for additional funds and ensuring there is adequate headroom. BDC as shareholder has a vested interest in DG success.</p>
Cost of future pipeline of new homes increasing in price or becoming available later than planned.	Medium	<p>DDC / Council input and challenge into the development appraisal process, and a Gateway approval process via Company governance.</p> <p>The Board will assess future schemes viability as a site and as part of the overall programme before committing, contracts and pricing to be agreed.</p>
Failure to achieve the planned quality of neighbourhoods and communities within agreed resources.	Medium	<p>Tenants to be vetted prior to letting and appropriate support put in place. Quality of environment maintained to discourage ASB.</p> <p>Tenancy management will be provided by the Council under existing targets and arrangements.</p> <p>Neighbourhood management and dealing with Anti-social behaviour forms part of the property management arrangements.</p>
Failure to comply with health and safety obligations as a Landlord.	Medium	<p>Quarterly health and safety and landlord statutory compliance reports to be brought to Board, with regular H&S items picked up as a standing item.</p>

		Upskill as a Board on health and safety and engage external consultant to give assurance. Appropriate review and reporting arrangements put in place.
Failure to deliver planned improvements in environmental management and energy efficiency and planning for climate change scenarios.	Medium	Homes built to sustainable design standards. Planning system considers flood risk zone as part of the application and this impacts on the design of new homes, planning system also considers heating / risk of overheating. Under constant review as part of wider work on preparing for a zero-carbon future.
Risk of loss of income because of inadequate handover processes meaning the homes are not occupied quickly.	Medium	Business plan assumptions for letting to be stress tested. Nominations are from the Council. Agreement to lease should specifically set out the homes will not come to DDC until they are ready for occupation. DMC should be part of sign off on Practical Completion with DDC.
Unavailability of future funding.	Medium	Business Plan and establishment process should agree an approach to lending and the security of draw down. One of the Business plan stress testing criteria should be a requirement for extra funds, this means that there should be a good understanding of the circumstances that would trigger a need for extra finance and how this would be addressed.
Failure to effectively monitor, anticipate, and respond to changes in the external environment: policy / regulation / law/taxation.	Low	If structure was no longer viable the MDC can move appropriate homes into the Council, this will give the tenants at least the same rights they have as tenants of MDC. Other units would be sold to the market.
Income or cost assumptions in the financial business plan are incorrect.	Medium	Homes will mostly be new build (other than TA acquisitions) and constructed to current standards, they will be purchased by third party purchasers

		<p>outright or purchased at a fixed price from DDC on a leasehold basis. Quarterly consideration of key risks by Board. Annual business planning process includes stress testing scenarios. Lifecycle costs for repairs in the business plan should be based on appropriate professional QS reports. Performance and financial reporting framework being put in place with quarterly reporting to the Board.</p> <p>Handover project process for new homes should be led by DMC CEO.</p>
Failure to comply with regulation/law/taxation.	Medium	<p>Establishment of the company should consider all relevant legal requirements including Teckal, TUPE, housing management standards, development standards, vires etc. Service Agreements should include provisions to ensure compliance with GDPR and in the case of the Property Management Agreement will specify a Regulatory compliant service. Service will review regularly to ensure compliance and performance management will focus on these areas.</p>
Failure to maintain a strong and positive relationship with key stakeholders, including the Council Officers, Councillors and MPs.	Low	<p>Regular liaison meetings should be established with key stakeholders. Quarterly meetings between the Council and the Companies should be established.</p>
Lack of sufficient leadership and strategic direction.	Low	<p>Regular meetings should be held between the Board Chair and the CEO for each company. Business Plan. A Governance handbook should be established (including clarity on Board and Executive roles). Board evaluation process and CEO appraisal should ensure they have the skills to develop and deliver on the business plan.</p>
Failure to maintain back-office services that meets	Low	<p>HR, finance, and internal audit services should be procured from the Council third parties.</p>

the needs of the business, within agreed resources.		Monthly performance reporting should be put in place to the company's Senior Leadership Team with quarterly reports to the Board, this will highlight any issues and enable them to be addressed under the contracts in place. Specific monitoring of timetable for production and filing of the financial statements should be put in place and regular meetings between the CEO and the Company CFOs to allow for escalation.
Failure of contractor to provide expected quality and volume of service within agreed resources.	Low	Regular performance monitoring arrangements to be put in place with all contractors, including relevant KPIs. Escalation procedures to be included in all contracts. Only contractors with a high viability and governance rating able to tender for works.
Failure of governance (including medium and long-term financial control).	Low	Governance manual and policy framework to be put in place Service agreements for the HR / ICT / finance etc. should I.e., appropriate arrangements around the financial statements.
Rising interest rates.	Medium	These would impact the loan rates offered to DDC, however, there is the potential for subsidised rates to be offered provided they comply with Subsidy Control regulations.
A legal challenge is made with regards to Subsidy Control (formerly State Aid).	Low	Expert opinion should be sought to ensure that the terms of set up by the Council and DDC are considered reasonable, under the latest guidance.
Perception and reputation.	Low	The Council's role as an operator in the affordable rented and private letting sector would need to be considered in the context of ensuring correct branding and marketing strategy.
Demand for certain tenure changes.	Low	The balance of the properties, be it market rent or market sale, and affordable homes, could be varied flexibly for a short or medium term,

		though the impact to the business plan would need to be assessed.
Increased voids.	Low	Void risk performance management and KPIs should be core to the service management process.
Increased bad debts.	Low	Debt collection performance management and KPIS should be core to the service management process.

Bolsover District Council

Meeting of Local Growth Scrutiny Committee on 12th February 2024

Local Growth Scrutiny Committee Work Programme 2023/24

Report of the Scrutiny Officer

Classification	This report is Public.
Contact Officer	Scrutiny Officer

PURPOSE/SUMMARY OF REPORT

- To provide members of the Scrutiny Committee with an overview of the proposed meeting programme of the Committee for 2023/24.

REPORT DETAILS

1. Background

- 1.1 The main purpose of the report is to inform members of the proposed meeting programme for the year 2023/24 and planned agenda items (Appendix 1).
- 1.2 This programme may be subject to change should additional reports/presentations be required, or if items need to be re-arranged for alternative dates.
- 1.3 Review Scopes submitted will be agreed within Informal Session in advance of the designated meeting for Member approval to ensure that there is sufficient time to gather the information required by Members and to enable forward planning of questions.
- 1.4 Members may raise queries about the programme at the meeting or at any time with the Scrutiny Officer should they have any queries regarding future meetings.
- 1.5 All Scrutiny Committees are committed to equality and diversity in undertaking their statutory responsibilities and ensure equalities are considered as part of all Reviews. The selection criteria when submitting a topic, specifically asks members to identify where the topic suggested affects particular population groups or geographies.
- 1.6 The Council has a statutory duty under s.149 Equality Act 2010 to have due regard to the need to advance equality of opportunity and to eliminate discrimination.

- 1.7 As part of the scoping of Reviews, consideration is given to any consultation that could support the evidence gathering process.

2. Details of Proposal or Information

- 2.1 Attached at Appendix 1 is the meeting schedule for 2023/24 and the proposed agenda items for approval/amendment.

3. Reasons for Recommendation

- 3.1 This report sets the formal Committee Work Programme for 2023/24 and the issues identified for review.
- 3.2 The Scrutiny Programme enables challenge to service delivery both internally and externally across all the Council Ambitions.
- 3.3 The Scrutiny functions outlined in Part 3.6(1) of the Council's Constitution requires each Scrutiny Committee to set an annual work plan.

4 Alternative Options and Reasons for Rejection

- 4.1 There is no option to reject the report as the Scrutiny functions outlined in Part 3.6(1) of the Council's Constitution requires each Scrutiny Committee to set an annual work plan.

RECOMMENDATION(S)

1. That Members review this report and the Programme attached at Appendix 1 for approval and amendment as required. All Members are advised to contact the Scrutiny Officer should they have any queries regarding future meetings.

IMPLICATIONS:

Finance and Risk: Yes No

Details:

None from this report.

On behalf of the Section 151 Officer

Legal (including Data Protection): Yes No

Details:

In carrying out scrutiny reviews the Council is exercising its scrutiny powers as laid out in Part 1A, s9F(2) of the Local Government Act 2000.

On behalf of the Solicitor to the Council

Environment:

Please identify (if applicable) how this proposal/report will help the Authority meet its carbon neutral target or enhance the environment.

Details:

None from this report.

Staffing: Yes No

Details:

None from this report.

On behalf of the Head of Paid Service

DECISION INFORMATION

Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds: Revenue - £75,000 <input type="checkbox"/> Capital - £150,000 <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i>	No
Is the decision subject to Call-In? <i>(Only Key Decisions are subject to Call-In)</i>	No
District Wards Significantly Affected	N/A
Consultation: Leader / Deputy Leader <input type="checkbox"/> Executive <input type="checkbox"/> SLT <input type="checkbox"/> Relevant Service Manager <input checked="" type="checkbox"/> Members <input checked="" type="checkbox"/> Public <input type="checkbox"/> Other <input type="checkbox"/>	Yes Details: Committee Members

Links to Council Ambition: Customers, Economy and Environment.

All

DOCUMENT INFORMATION

Appendix No	Title
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1.	LGSC Work Programme 2023/24
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Background Papers

<i>(These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive you must provide copies of the background papers).</i>
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Previous versions of the Committee Work Programme.
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Local Growth Scrutiny Committee

Work Programme 2023/24

Formal Items – Report Key

Performance Review	Policy Development	Policy/Strategy/ Programme Monitoring	Review Work	Call-In/Review of Executive Decisions	Petition

Date of Meeting	Items for Agenda		Lead Officer
27 June 2023 21	Part A – Formal	<ul style="list-style-type: none"> Agreement of Work Programme 2023/24 	Scrutiny & Elections Officer
		<ul style="list-style-type: none"> Business Growth Strategy – Monitoring Update 	Director of Economic Development, DDL; Business Growth Manager, DDL
		<ul style="list-style-type: none"> Update on Levelling Up Fund Bid for Bolsover 	Director of Economic Development, DDL; Business Growth Manager, DDL
	Part B – Informal	<ul style="list-style-type: none"> Review work 	Scrutiny & Elections Officer
1 August 2023	Part A – Formal	<ul style="list-style-type: none"> Draft Tourism Strategy 2023-2025 – Consultation 	Director of Economic Development, DDL; Business Growth Manager, DDL; Tourism and Place Manager, DDL
		<ul style="list-style-type: none"> Business Engagement Strategy (BES) and Action Plan – Final draft Consultation 	Director of Economic Development, DDL; Business Growth Manager, DDL; Senior Economic Development Officer (Business Engagement), DDL
		<ul style="list-style-type: none"> UK Shared Prosperity Fund – Monitoring Update 	Director of Economic Development, DDL; Business Growth Manager, DDL; Senior Economic Development Officer (Investment & Growth), DDL
		<ul style="list-style-type: none"> Dragonfly Development Limited (DDL) Delivery Update 	Director of Property & Construction, DDL

Date of Meeting	Items for Agenda		Lead Officer
		<ul style="list-style-type: none"> Review of Town Centre Regeneration Frameworks – Additional Briefing (VERBAL REPORT) 	Chief Executive; Chief Executive – Dragonfly; Portfolio Holder for Growth
		<ul style="list-style-type: none"> Work Programme 2023/24 	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> Review work 	Scrutiny & Elections Officer
5 September 2023	Part A – Formal	<ul style="list-style-type: none"> Review of Dragonfly Development Limited (DDL) Service Level Agreements 	Monitoring Officer
CANCELLED			
3 October 2023 22	Part A – Formal	<ul style="list-style-type: none"> Pleasley Vale Regeneration Programme 	Director of Economic Development, DDL; Business Growth Manager, DDL; Senior Economic Development Officer (Pleasley Vale), DDL
		<ul style="list-style-type: none"> Dragonfly Development Limited (DDL) Delivery Update 	Director of Property & Construction, DDL
		<ul style="list-style-type: none"> Work Programme 2023/24 	Scrutiny Officer
	Part B – Informal	<ul style="list-style-type: none"> CANCELLED 	Scrutiny Officer/ Monitoring Officer
11 December 2023	Part A – Formal	<ul style="list-style-type: none"> Business Growth Strategy – Monitoring Update 	Director of Economic Development, DDL; Business Growth Manager, DDL
		<ul style="list-style-type: none"> UK Shared Prosperity Fund – Monitoring Update 	Director of Economic Development, DDL; Business Growth Manager, DDL; Senior Economic Development Officer (Investment & Growth), DDL
		<ul style="list-style-type: none"> Dragonfly Development Limited (DDL) Delivery Update 	Director of Property & Construction, DDL
		<ul style="list-style-type: none"> Review of Dragonfly Development Limited (DDL) Service Level Agreements 	Monitoring Officer
		<ul style="list-style-type: none"> Review of Town Centre Regeneration Frameworks – Summary of Evidence and final recommendations 	Chief Executive, Director of Economic Development, DDL; Business Growth Manager, DDL

Date of Meeting	Items for Agenda		Lead Officer
		<ul style="list-style-type: none"> Review of Integration of Social Value to BDC Policy and Delivery – Post-Scrutiny Monitoring (FINAL REPORT) 	Scrutiny Officer
		<ul style="list-style-type: none"> Work Programme 2023/24 	Scrutiny Officer
	Part B – Informal	<ul style="list-style-type: none"> Review work: Review of Town Centre Regeneration Frameworks – Agreement of Final Recommendations 	Scrutiny Officer/ Monitoring Officer
12 February 2024	Part A – Formal	<ul style="list-style-type: none"> Tourism Strategy – Monitoring Update DEFERRED 	Director of Economic Development, DDL; Business Growth Manager, DDL; Tourism and Place Manager, DDL
		<ul style="list-style-type: none"> Business Engagement Strategy – Monitoring Update DEFERRED 	Director of Economic Development, DDL; Business Growth Manager, DDL; Senior Economic Development Officer (Business Engagement), DDL
		<ul style="list-style-type: none"> Dragonfly Development Limited (DDL) Delivery Update 	Director of Property & Construction, DDL
		<ul style="list-style-type: none"> Work Programme 2023/24 	Scrutiny Officer
	Part B – Informal	<ul style="list-style-type: none"> Review work 	Scrutiny Officer
29 April 2024	Part A – Formal	<ul style="list-style-type: none"> Pleasley Vale Regeneration Programme 	Director of Economic Development, DDL; Business Growth Manager, DDL; Senior Economic Development Officer (Pleasley Vale), DDL
		<ul style="list-style-type: none"> UK Shared Prosperity Fund – Monitoring Update 	Director of Economic Development, DDL; Business Growth Manager, DDL; Senior Economic Development Officer (Investment & Growth), DDL
		<ul style="list-style-type: none"> Dragonfly Development Limited (DDL) Delivery Update 	Director of Property & Construction, DDL
		<ul style="list-style-type: none"> Work Programme 2023/24 	Scrutiny Officer
	Part B – Informal	<ul style="list-style-type: none"> Review work 	Scrutiny Officer